UNIVERSITY of BRADFORD

Job Description

Lecturer in Paramedic Science



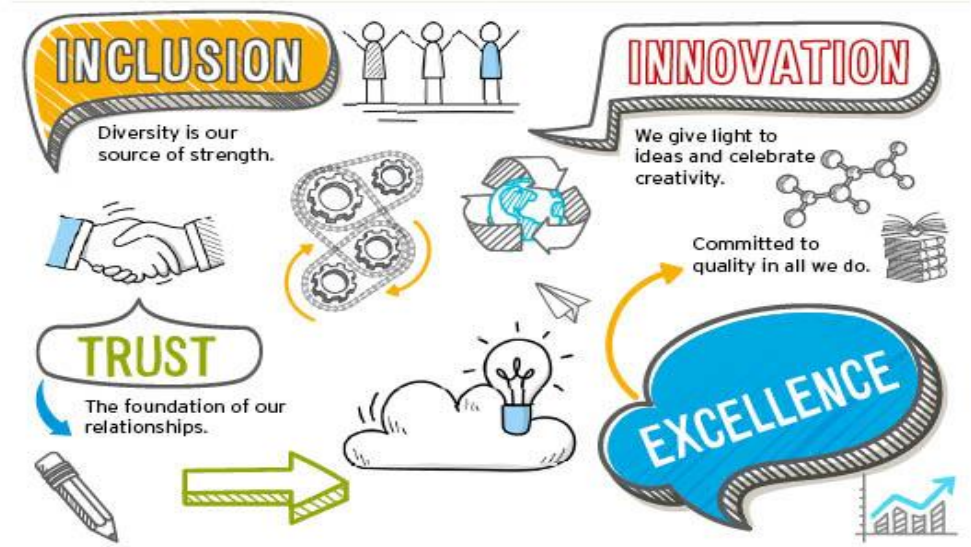
Brief summary of the role

Faculty or Directorate:	Faculty of Health and Social Care
Service or Department:	School of Allied Health Professions, Midwifery and Social Care
Location:	On Campus
Reports to:	Professional Lead for Paramedic Science
Responsible for:	N/A
Work pattern:	Full Time

About the University of Bradford

Values

At the University of Bradford, we are guided by our core values of Excellence, Trust, Innovation, and Inclusion. These values shape our approach and our commitment to making diversity, equity, and inclusion part of everything we do – from how we build our curriculum to how we build our workforce. It is the responsibility of every employee to uphold the university values.



Equality, Diversity, and Inclusion (EDI)

We foster a work environment that's inclusive as well as diverse, where staff can be themselves and have the support and adjustments to be successful within their role.

We are dedicated to promoting equality and inclusivity throughout the university and have established several networks where individuals can find support and safe places fostering a sense of belonging and acceptance. We are committed to several equality charters such as Athena Swan, Race Equality Charter, Disability Confident and Stonewall University Champions Programme.

Health, safety, and wellbeing

Health and Safety is a partnership between employee and employer each having responsibilities, as such all employees of the University have a statutory duty of care for their own personal safety and that of others who may be affected by their acts or omissions.

It is the responsibility of all employees that they fulfil a proactive role towards the management of risk in all of their actions. This entails the risk assessment of all situations, the taking of appropriate actions and reporting of all incidents, near misses and hazards.

Managers should note they have a duty of care towards any staff they manage; academic staff also have a duty of care towards students.

All colleagues will need to ensure you are familiar with any relevant Health and Safety policies and procedures, seeking advice from the Central University Health and Safety team as appropriate.

We are registered members of the University Mental Health Charter. This visibly demonstrates our commitment to achieving cultural change in student and staff mental health and wellbeing across the whole university, whilst supporting the vision of our People Strategy to create a culture and environment of transformational diversity, inclusion and social mobility, creating a place where our values come to life and are evident in our approach.

Information governance

Employees have a responsibility for the information and records (including student, health, financial and administrative records) that are gathered or used as part of their work undertaken for the University.

An employee must consult their manager if they have any doubts about the appropriate handling of the information and records with which they work.

All employees must always adhere to data protection legislation and the University's policies and procedures in relation to information governance and information security.

Employees will be required, when and where appropriate to the role, to comply with the processing of requests under the Freedom of Information Act 2000.

Criminal record disclosures and working with vulnerable groups

Depending on the defined nature of your work and specialist area of expertise, the University may obtain a standard or enhanced disclosure through the Disclosure and Barring Service (DBS) under the Rehabilitation of Offenders Act 1974.

All employees of the University who have contact with children, young people, vulnerable adults, service users and their families must familiarise themselves, be aware of their responsibilities and adhere to the University's policy and Safeguarding Vulnerable Groups Act 2006.

The University is committed to protect and safeguard children, young people and Vulnerable Adults.

Suitable applicants will not be refused positions because of criminal record information or other information declared, where it has no bearing on the role (for which you are applying) and no risks have been identified against the duties you would be expected to perform as part of that role.

Role holder: essential and desirable attributes

Qualifications

Essential	• Paramedic, currently registered or eligible to register with the UK HCPC • Physiotherapist with current registration with the HCPC • First degree
Desirable	• Masters degree or evidence of undertaking post graduate level study • PhD in a relevant area or undertaking doctoral study. • Postgraduate Certificate in Higher Education Practice, or commitment to obtaining this following appointment. • Commitment to achieving appropriate level of HEA membership

Experience, skills, and knowledge

Essential	• Experience of teaching and/or supporting learning in Paramedicine, with relevance for education in HE at undergraduate and/or postgraduate level leading to successful student outcomes. • Evidence of facilitating student learning. • Experience of assessing, planning, implementing, and evaluating educational/practice learning activities • Ability to deliver high-quality evidence-based education. • Ability to work effectively within a team with respect for diversity and different working styles. • Able to build research activity which can demonstrate impact, significant and reach at national level including contributing to networks and partnership building.

	• Excellent written and oral communication skills with ability to communicate complex information effectively to mixed groups with diverse levels of understanding
Desirable	• Ability to contribute to and or lead the design, development and delivery of modules. • Ability to apply relevant technologies to support learning and optimise attainment for all students. • Ability to engage in assessment activities that inspire and engage students, promote learning and enhance self-regulation. • Ability to manage student pedagogical and welfare issues, (including personal tutoring) • Ability to participate in the application for external research funding. • Ability to participate as a member of a research team. • Actively represent the Faculty and University in a positive manner and identify and exploit opportunities to enhance its reputation. • Evidence of research expertise with a record of recent publications including conference papers, refereed publications and or book chapters or equivalent professional measures of esteem. • Ability to play an active role in matters relating to teaching quality assurance, subject review and accreditation. • Evidence of effective interpersonal skills • Ability to resolve education and/or research related problems, using initiative and creativity whilst

	ensuring compliance with appropriate regulations and policies.

Personal attributes

Essential	• Flexible, innovative and solution focused when managing challenges. • Committed to continuing personal/professional development of self and others. • Ability to role model professionalism and healthcare values to students • Willingness to travel on University Business and to represent the University. • Willingness to work outside of standard hours on occasion throughout the year. • Willingness to undergo enhanced DBS check. • Evidence of effective interpersonal skills • Ability to manage an administrative workload managing own time to achieve strict and often conflicting deadline
Desirable	

Main purpose of the role

- To make a scholarly contribution to research, teaching and knowledge exchange in Paramedicine considering the University strategy and the sub-strategies of Research & Innovation Strategy and Learning, Teaching & Student Experience Strategy.
- To disseminate knowledge through teaching students from diverse entry pathways and contribute to the teaching and supervision requirements of the faculty.
- To be collegiate and support the co-creation of knowledge through fundamental and applied research with the aim of enhancing research opportunities and contributing to a positive student experience.
- To maintain a research record with publications professionally recognized internationally impactful journals.
- To contribute to grant activity and/or commercial income.
- To support the pursuit of distinctiveness and competitive advantage through embedding the University Strategic objectives.
- To keep up to date with developments in Paramedic Science, developing relevant skills and keep abreast of university and sector wide policies, procedures and regulations.

Main duties and responsibilities

Teaching

1. Plan, deliver and assess innovative, engaging and challenging teaching activities which provide a distinctive and exceptional student experience.

2. Ensure teaching is research-led with subject content underpinned by relevant specialist research.

3. Evaluate modules, and manage projects at undergraduate and postgraduate levels.

4. Contribute to accreditation standards as required including compliance activities or membership of re-accreditation groups.

5. Contribute to the enhancement of, and innovation in programmes, assessment and feedback including distance learning.

6. Ensure curriculum design and/or delivery incorporates relevant technology enhanced learning appropriate to the subject discipline.

7. Utilise appropriate assessment methods and approaches and provide quality, personalised and timely feedback.

8. Support the identification, promotion, administration and growth of placement activities.

9. Work collaboratively with colleagues to ensure high levels of student satisfaction and quality outcomes.

10. Undertake the role of Personal Academic Tutor (PAT) in accordance with the University's PAT role descriptor.

Research

11. Develop a research profile via the Faculty's Research Centres.

12. Contribute to the Faculty's Research Centre's reputation and impact to ensure a vibrant research environment.

13. Disseminate and communicate research including conference papers and refereed publications or book chapters.

14. Contribute to bidding for internal and/or external research funds.

15. Engage with public policy-makers, charities, commerce and industry to shape and inform the research landscape.

16. Contribute to the development of Impact Case Studies as appropriate.

Knowledge Exchange and Business & Community Engagement

17. Contribution to Widening Participation or public engagement activities within the Faculty, wider University or local community.

Generic

18. Keep up to date with developments in Paramedic Science, developing relevant skills and keeping abreast of University and sector wide policies, procedures and regulations.

19. Maintain appropriate professional accreditation(s) including updating professional practice and personal development needs relevant to the Faculty and/or University.

20. Meet PDR objectives and maintain a personal development plan utilising the Performance Development Review Scheme.

21. Provide Module Leadership (ML) in accordance with the University's ML role descriptors.

22. Contribute to the working life of the Faculty and University and wider academic community including, graduation, open days, applicant experience days, clearing and the staff recruitment and selection process.

23. Contribute to the financial sustainability of the Faculty and wider University including identifying efficiencies, optimising resources and making savings.

24. Contribute to student recruitment (nationally and internationally) including conversion, clearing activities and induction.

25. Contribute to strategic and operational planning within the Faculty and wider University level and University ambitions including Athena SWAN and other external standards.

26. Provide coaching and mentoring for colleagues including those in their probation and transitioning to new roles

27. As a University citizen supporting key student events throughout the year such as Opens days, clearing, enrolment and Graduation